



ANNUAL REPORT

For the year ending
December 31, 2020

Prepared by,
Valerie Spindler, Town Clerk
and Susan Kracht, Town Treasurer

Website <https://www.townofmeeme.wi.com>



TOWN OF MEEME ANNUAL REPORT 2020

Notes from the Town Chair

First, I want to thank Grace Salm for all her years of service as Town Clerk and all the hours she put into all the elections, especially in 2020.

I also want to thank Sue Kracht for the great job she has done as Treasurer for the Town. She will be giving up the position and will be running for Supervisor on the Town Board.

And I want to thank Robert Christian for his years of service on the Town Board. He will be retiring this year. He has also served as a Land Use Committee member.

2020 sure was a crazy year. The Town Board tried to keep everyone safe when you came to the town hall. Voters and poll workers were kept 6 feet apart and separated by plexiglass windows.

The Town Board started off the year applying for a grant to replace the bridge on Pioneer Road with a culvert. We were successful in getting the grant for \$229,000. The engineering work was completed by Ayres and Vinton did the construction work on this project.

The Town also received money through the TRIP program through the state DOT, which along with funds from the Town, were used to patch and double chip seal Spring Lake Road. Other patching was also completed on other roads. In 2021, we will replace a culvert on Point Creek Road west of Hwy. 42 and other road repairs and ditch cleaning will be completed.

Grace Salm worked on the Routes to Recovery grant which was used to replace the sign in front of the Town Hall and provided a TV for virtual meetings in the Town Hall.

The rent money the Town receives from the Cell Phone tower was put into the equipment fund for the purpose of purchasing new equipment. Funds were used this past year to purchase a new John Deere tractor with loader.

The Town Board wants to welcome the new Town Clerk, Valerie Spindler, who we appointed in December.

The Town Board also appointed Kathleen Dineen-Grube as Treasurer. We wish her well and the Board is looking forward to working with her.

The Town would not run as smoothly as it does without our Shop Supervisor, Pete Moehring. He spends a lot of time hauling recyclables, chipping brush, and taking care of everyday duties. Thank you, Pete!

Reminder: The Town's annual meeting will be held on April 20, 2021 at 7:00pm. Everyone is welcome to attend, and a lunch will be served following the meeting.

Dennis Graf

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Town Contacts		
CHAIRPERSON Dennis Graf 14824 CTH XX Newton, WI 53063 (920) 693-8700	SUPERVISOR #1 Robert Christian 15602 Westwood Ln. Newton, WI 53063 (920) 693-8681	SUPERVISOR #2 Henry Langenhahn Sr. 13816 CTH X Newton, WI 53063 (920) 693-8891
CLERK Grace Salm 13628 Willmas Rd. Newton, WI 53063 (920) 693-5010	TREASURER Susan Kracht 10432 State Road 42 Newton, WI 53063 (920) 726-3394	CONSTABLE Ian Quinn 11831 County Road XX Newton, WI 53063 (920) 693-8137
ASSESSOR(Contracted) Grota Appraisals, LLC N88 W16573 Main St. Menomonee Falls, WI 53051 (262) 253-1142	SHOP SUPERVISOR Peter Moehring 15318 CTH X Kiel, WI 53042 (920) 693-3441	TOWN HALL 15318 CTH X Kiel, WI 53042 (920) 693-3441 Fax (920)693-8404 E-mail: meeme@tds.net
2021 Dates to Remember		

★★ Annual Meeting ★★ April 20, 2021 ★★ 7:00 p.m. ★★

- **Open Book: May 25, 2021 (2-4 pm)** – The assessment roll will be available for public viewing. Assessments should be addressed at the Open Book first and Grota Appraisal Staff will be available to answer your questions.
- **Board of Review: June 21, 2021 (5-7 pm)** - Additional hours may be added if necessary. Any taxpayer who wishes to appeal his or her assessment must file a letter or intent to appeal with the clerk no later than 48 hours prior to the Board of Review. Objections are restricted to the total value of the assessment Please note the Town Board Meeting will follow after the closing of the Board of Review Meeting on June 21, 2021.
- **Monthly Town Board Meetings are normally the 3rd Monday** of each Month at 6:30 p.m. Subject to change. Refer to website www.townofmeemewi.com and/or posting boards for updates.
- All notices are posted in the following places: Website, Meeme Town Hall, Holy Trinity Church, old Church in Osman, and St. James UCC Spring Valley.

2021 Elections:

- February 16, 2021 Spring Primary
- April 6, 2021 Spring Election

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Voter Information

Refer to Website www.townofmeemewi.com for all current notices and updates for Elections.

Notable Wisconsin Election Laws

- Voters may register online through myvote.wi.gov or contact the Municipal Clerk at 920-901-3161 or email meeme@tds.net to set up an appointment
- Voters may still register at the polling place on Election Day.
- Photo ID is required when registering to vote and voting. Proof of residence is still required. Please bring appropriate required documentation for proof of residency.
- Voters who reside at their address for at least 28 days prior to Election Day are eligible to vote. Voters who have moved within Wisconsin less than 28 days before the election must vote from their previous address, either by absentee ballot or at the polling place.
- Voters who have moved to Wisconsin from another state less than 28 days are only eligible to vote in Presidential elections.
- Voters may no longer register in the clerk's office after the Friday before the election.

Absentee voting:

- Voters may request an absentee ballot online at myvote.wi.gov and click on "Vote Absentee" or contact your municipal clerk and request an application for an absentee ballot to be sent to you by calling 920-901-3161 or email meeme@tds.net
- Absentee ballots by mail or in the dropbox must be received by the close of the polls on election day.

General Information

BUDGET HEARING: November, date and time to be published. The budget is available for inspection both before and after the hearing by appointment with the Town Clerk.

PERMITS, ETC:

- **Building/Demo Permits** are available from Henry Langenhahn at (920) 693-8891. They are required for any real estate improvements of \$700 or more and all demolition projects. This includes remodeling, sheds, farm structures, black topping, wells and additions. Permits will be issued ½ hour prior to each monthly meeting.
- **Burning permits** are required from April 1st to the first snow fall for any open burning. The permits may be obtained from the Chairperson or either Supervisor. **(No permits will be given on or for Sundays or Holidays)**
- **Firework permits** need to be applied for one week prior to the event. Please contact Dennis Graf for permits.
- **Building Inspector:** Roger Mayer, 7850 Hwy 42, Newton, WI 53063 (920) 726-4583. Roger inspects buildings, plumbing, and electrical work for the Town of Meeme.
- **Constable:** Contact Ian Quinn at (920) 693-8137 regarding dog or other animal complaints or issues. Report dog damage immediately. Failure to promptly report could result in loss of damage payments.

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General Information (continued)

- **Dog licenses payments are due April 1st.** If any questions, please contact Susan Kracht at (920) 726-3394.
- **Valders Ambulance Service** is dispatched through '911' to provide paramedic service to the Town of Meeme.
- **Property tax information and title searches:** Contact Susan Kracht at (920) 726-3394.

WINTER

- For Town of Meeme residents who need additional assistance for sanding driveways the Town's road service is available at a cost of \$50.00 for the first 100 feet, with additional cost for footage in excess of 100 feet. The road crews' first priority will always be the Town's roads. Hours for these services are at the discretion of the Road Supervisor during winter months, except in case of fire & ambulance emergencies.
- The sand and salt box located at the Town Hall are meant for the personal home and driveway use for **Town Residents only**. A few pails should be sufficient for your use.

TOWN MAINTENANCE

- Mailbox posts are required to be no larger than a 4X4 post. Remember to fill in potholes at the edge of driveways and mailboxes.
- It is illegal to push snow across the road into the ditch or leave mud or other debris on the roadway. These actions create a hazardous situation for snowplows and/or other drivers.

Recycling Information

Required stickers for garbage bags are available at the Recycling Center for \$1.00.

HOURS:

- Saturday, 9am to 4pm. Closed holidays
- **Summer hours** (First Wednesday after Memorial Day thru first Wednesday after Labor Day) In addition to the regular Saturday hours, Wednesday 4 p.m. to 7 p.m.

Please be aware of the following guidelines to make the process go more smoothly.

Aluminum Cans Accepted as-is.

Ash Use specifically marked outdoor dumpster.

Batteries Small, household batteries are recyclable at this time.

Cardboard All cardboard needs to be broken down.

Clean Waste Oil: Clean only (no water). Will accept **Antifreeze** in separate containers.

Glass Separate by color, remove all caps or lids, and rinse glass containers.

Newspaper, Office Paper, and Magazines:

- Separate stapled items (magazines, some inserts and office items.)
- Group all non-stapled items together.

Plastic: (#'s 1 & 2 only - #1 PET & HDPE Bottles)

- Opening must be smaller than rest of container (has neck)
- Remove all caps, lids, or pumps.

Scrap Iron use special dumpster

Tin Cans Rinse all cans and remove labels. Especially cat cans.

Items accepted for a fee to cover our costs Appliances, Tires, Other large items.

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Revenue

	Actual		Budget	
	<u>2019</u>	<u>2020</u>	<u>2020</u>	<u>2021</u>
General Property Taxes	317,956	334,835	316,403	332,707
Ambulance			15,000	
INTERGOVERNMENTAL REVENUES				
State Shared Revenue	39,915	38,801	38,340	38,296
State Fire Insurance Tax	5,243	5,560	5,000	5,560
State Exempt Computer Aid	175	175	175	175
State Local Transportation Aid	123,368	135,710	135,710	135,710
State Grant- TRIP Program		29,747	25,000	
State Grant - Recycling	6,342	6,333	6,300	6,300
State Forest Crop Lands	76	69	90	100
County Bridge Aid	90,656	1,864	3,000	33,875
TOTALS	265,775	218,259	213,615	220,016
LICENSES & PERMITS				
Business & occupational Licenses	1,011	984	1,004	1,000
Building & Zoning permits	1,490	2,900	600	600
TOTALS	2,501	3,884	1,604	1,600
FINES, FORFEITS & PENALTIES				
Law & Ordinance Violations	367	180	350	300
PUBLIC CHARGES FOR SERVICE				
General Gov't Fees	390	465	150	200
Highway Charges	3,454	6,980	4,000	3,500
Recycling Income	12,544	14,699	10,000	11,000
Other public charges	3,021	4,701	200	3,000
TOTAL PUBLIC CHARGES	19,776	26,845	14,700	17,700
MISCELLANEOUS REVENUE				
Interest Income	2,143	1,390	300	100
Rent	10,626	11,689	10,626	12,220
Sale of Recyclable Materials	3,274	3,923	2,600	2,500
Sale of other equipment	25		-	
Ins. Recoveries- Other Equip.	9,121	33,580	-	-
Other Revenues	755	27,984	1,000	1,000
Transfer from previous year				
TOTAL MISCELLANEOUS REVENUE	25,944	78,566	14,526	15,820
TOTAL REVENUE	631,952	662,569	576,198	588,143

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Expenditures

	Actual		Budget	
	<u>2019</u>	<u>2020</u>	<u>2020</u>	<u>2021</u>
GENERAL GOVERNMENT				
LEGISLATIVE				
Town Board Wages	14,223	14,608	14,000	14,000
Town Board Other	7,482	4,116	6,000	6,000
Town Board Other-Mileage	806	259		-
Plan Commission	-	250	500	500
LEGAL	1,298	1,514	2,500	2,500
GENERAL ADMINISTRATION				
Clerk Wages	13,700	15,020	12,800	15,000
Clerk Other	1,917	3,208	4,700	7,500
Clerk Other- Mileage	369	1,475		
Clerk Other- Office Supplies	2,034	3,849		
Election Wages	909	8,293	4,500	4,000
Election Other	963	3,504	1,000	1,500
FINANCIAL ADMINISTRATION				
Accounting	4,124	4,863	5,000	5,000
Treasurer Wages	8,220	9,545	6,000	10,000
Treasurer Other	2,614	1,960	3,000	3,500
Treasurer Other- Mileage	808	566		
Treasurer Other- Office Supplies	141	394		
Reassessment		9,959		
Assessor Cost	9,667	1,705	10,000	10,000
Building Inspector Wages	500	130	1,000	1,000
Building Inspector Other	138	310	250	500
Miscellaneous	406	336	1,000	1,000
Grounds Maintenance Wages	600	595		
GENERAL BUILDING				
Municipal Bldgs/Util/Tele	5,966	8,219	7,000	7,000
Municipal Bldgs/Other	35,999	26,187	10,000	7,500
INSURANCE	22,932	13,653	13,000	13,000
TOTAL GENERAL GOVERNMENT	135,816	134,518	102,250	109,500
PUBLIC SAFETY				
Constable Wages	1,505	1,240	1,700	1,700
Constable Other	179	132	400	400
Fire Protection	104,361	114,266	100,000	105,000
Ambulance	30,870	30,723	31,000	34,000
TOTAL PUBLIC SAFETY	136,915	146,361	133,100	141,100

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Expenditures (continued)

	Actual		Budget	
PUBLIC WORKS				
Highway Wages	18,582	24,706	28,000	28,000
Winter Costs-Wages	19,377	11,412	20,000	20,000
Winter costs-Other	1,482	873	2,500	2,500
Highway & Maint-Other	159,976	228,803	159,083	193,263
Mach & Equip-Other	29,508	95,815	27,000	27,000
Mach & Equip-Wages	14,413	12,549	15,000	15,000
Well Monitor	840	840	880	880
Recycling Wages	24,819	27,082	22,000	25,000
Recycling Other	3,190	3,812	2,600	3,200
Solid Waste Disposal	19,410	21,287	20,000	22,000
Total Public Works	291,597	427,179	297,063	336,843
HEALTH & HUMAN SERVICES				
Cemetery Wages	543	556	500	600
CONSERVATION & DEVELOPMENT	50	-	75	100
TOTAL CAPITAL OUTLAY	8,119			
DEBT SERVICES	1,164	62	43,210	-
TOTAL EXPENDITURES	574,204	708,676	576,198	588,143
NET REVENUE LESS EXPENDITURES	57,748	(46,107)	-	-

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2020 Statement of Taxes

Real Estate:					
Residential	\$92,484,700	State	\$0		
Commercial	1,235,400	County	740,970		
Manufacturing	2,550,700	Town	314,661		
Agricultural	2,869,100	Special District	744		
Agricultural Forest	2,152,100	Schools:			
Undeveloped	2,175,400	Kiel	1,101,314		
Forest Lands	1,953,500	Howards Grove	15,101		
Other	18,791,600	Lakeshore Technical	98,755		
Total Real Estate	124,212,500	County Special Charges	0		
		Net Levy	2,271,545		
Personal Property:					
Machinery, Tools & Patterns	1,223,300	Forest Crop	9		
Furniture, Fixtures & Equipment	90,233	Managed Forest	1,653		
All Other Personal Property	206,561	Special Assessments & Ch	5,990		
Total Personal Property	1,520,094	Adjustment	0		
TOTAL ASSESSMENT	\$125,732,594	TOTAL LEVY	\$2,279,197		

Balance Sheet

ASSETS:	<u>12/31/2020</u>
CURRENT ASSETS	
Cash - Checking	\$3,860
Cash - General Fund	41,676
Cash - Recycling Center	60
Cash - Equipment Fund	1,072
Prepaid Insurance	0
Property Tax	865,311
TOTAL ASSETS	\$911,979
LIABILITIES AND NET ASSETS (DEFICITS):	
CURRENT LIABILITIES	
Accounts Payable	\$0
Federal Income Tax Withheld	687
FICA Tax Withheld	1,763
State Income Tax Withheld	447
Advance Tax Collections	864,288
Note Payable Short term	0
TOTAL CURRENT LIABILITIES	867,185
NET ASSETS (DEFICITS)	
Net Assets (Deficits)	90,901
Change in Net Assets (Deficits)	(46,107)
TOTAL NET ASSETS (DEFICITS)	44,794
TOTAL LIABILITIES & NET ASSETS	\$911,979

Town Board Salaries

CHAIRPERSON	\$4,150.00
SUPERVISORS	2,175.00
CLERK	9,600.00
TREASURER	5,000.00
CONSTABLE:	
Per Call	40.00
Per Pick-up	45.00
PER DIEM MEETINGS (4 hours or less)	40.00
PER DIEM MEETINGS (more than 4 hours)	80.00
MILEAGE	IRS Rate